



Police Department Safety Committee
March 19, 2009
Minutes

Meeting called to order at 2:30PM.

Present: Mike Brunn, Chuck Sahr, Sue Nett, Todd Drew

Absent: Jeff Brandt, Aaron Zemlock, Dave Jagla, Mark Mauthe, Bev Sawyer

- A. Motion to approve minutes from January 15, 2009 meeting made by C. Sahr and seconded by M. Brunn. Motion carried.

B. Old Business

1. EOEP update – M. Brunn reports nothing has been determined yet for alternate location if building needs to be evacuated. He will remind Chief Stanke about this.
2. Discussion about respiratory assessments and fit testing for voluntary use of respiratory protection when encountering foul/offensive odors; and for SWAT team members. T. Drew presented the opinion of CVMIC that providing medical assessment and fit testing is considered a best practice. T. Drew also presented that the current safety plan requires medical assessment and fit testing for all employees who wear negative pressure respirators. C. Sahr will discuss the issue at the next SWAT Meeting. T. Drew also clarified the fact that the medical assessment is required once prior to respirator use, and that additional assessments are only required if the employee's health changes.

C. New Business

1. Monthly safety topic "Before you do it – Take Time to Think Through it" was electronically sent out to staff by C. Sahr.
2. There was a single cut / scrape injury related to trying to restrain a suspect. Injuries of this type are deemed unavoidable .
3. CVMIC walk thru conducted on 2/25/09 at the Police Department went very well. The only issues raised were an exit sign for the back entrance, clutter in the boiler room and the pressure on an air compressor used for blowing / cleaning off equipment in the boiler room (Maintenance).

D. Training

1. Hearing Conservation – T. Drew provided M. Brunn with sign up sheets. All but 8 officers are signed up for their screening.
2. Confined Space Refresher Training – T. Drew will coordinate training with N-M Fire Department and Menasha Public Works.

3. Hazard Communication – T. Drew will provide a computer based training for officers / staff to complete. Upon successful completion the course records are kept on a database automatically. There is no longer a requirement to print out certificates as was the case for the Bloodborne Pathogen Training conducted previously.
4. Investigation of Worker Injury Incidents – This training will be conducted in May by B. Rank – CVMIC for supervisory staff and Department Heads. More information to follow.

E. Meeting adjourned at 3:10 PM. Motion to adjourn made by M. Brunn seconded by C. Sahr.